

Mini-Grant Request for Applications: FY2024

Release Date: September 22, 2023

Applications Due: Ongoing, accepted until funds are depleted

Period of Performance: 12 months from award date

Final Report Due: 30 days post end-date

Funding Available: \$15,000 with awards of up to \$5,000 each

Mini-Grant Description

The NCIPMC has funds available for mini-grants to be awarded to eligible projects that will enable the recipient to accomplish small projects or activities in support of increasing IPM in the region. Mini-grant proposals are expected to focus on integrated pest management, address at least one Center priority, and form regional collaborations where possible.

The Regional IPM Centers champion the development and adoption of integrated pest management, the science of managing pests while protecting people, the environment and economy. Each Center engages broadly with stakeholders to identify and address regional pest priorities in agriculture, communities, and natural areas. This mission directly serves the goals of the IPM Roadmap (<http://bit.ly/IPMRoadMap>).

Proposals should address priorities within our Signature Programs:

- *Protect diverse cropping systems, human and animal health and environmental resources with IPM.*
- *Ensuring food security by preparing for disruptive forces such as climate change, pest resistance and invasive species.*
- *Protecting pollinators and other beneficial insects.*

A current priority list can be found at <https://www.ncipmc.org/about/regional-priorities/>.

Eligibility

The lead Project Director (PD) submitting the application must reside in the [North Central region](#), although project participants may reside outside the region. Eligible applicants include private individuals and institutions, faculty and qualified staff of four-year universities, businesses, commodity organizations, and governmental and non-governmental organizations. Applications originating from or including small, mid-sized and minority-serving institutions or organizations are particularly encouraged.

Funding

Funding up to \$5,000 per award. Matching funds are not required. Indirect costs are not allowed.

Application Preparation and Submission

Please submit the following as one compiled PDF. If you need assistance with any step of the proposal, feel free to reach out.

Proposal submission: [NCIPMC Mini-Grant Submission](#)

| Proposal Section | Created via: | Limitations/Notes |
|--|---------------------|-------------------------------------|
| Project Narrative <ul style="list-style-type: none">- Abstract of project with clear summary- Objectives and timeline- Expected outcomes | Write, save as PDF | 3-page max, 1” margins, 12 pt. font |
| Budget Form | Write, save as PDF | IDC is not allowed |
| Budget Narrative | Write, save as PDF | 2-page limit |
| Resume or CVs of applicant | Write, save as PDF | 2-page limit per CV |

Examples of mini-grant topics include, but are not limited to the following:

- Identification of North Central region research and extension priorities that include stakeholder input. These priorities must clearly demonstrate needs in agricultural, natural or urban settings.
- Develop proposals to address North Central region priorities for submission to funding entities.
- Conduct outreach programs and develop IPM related educational materials.
- Develop or revise crop profiles or pest management strategic plans.
- Develop IPM guidelines, management guides or pest alerts.
- Plan and host a training conference or teleconference on a critical issue.
- Develop timely IPM responses to critical pest issues.

Selection Criteria

All complete applications received will be acknowledged. Applications will be reviewed by NCIPMC staff with the following criteria:

| | | |
|---------------------------|-----------|---|
| Problem and Justification | 10 points | Applicant explains the following: The need their project addresses How their project involves Integrated Pest Management How their project fits under one of the NCIPMC priorities |
| Likelihood of Success | 10 points | Applicant has a clear plan to address an identified need. The work can be accomplished within 1 year. |
| Budget | 5 points | Budget is reasonable for the proposed project and proposed expenditures are clearly explained. |

Receiving Award Funds

Successful applicants will need to register as a supplier with Iowa State University. NCIPMC staff will assist you in accomplishing this.

Once proposed activities are completed and you provide us with a summary report a payment will be issued to you (or your organization) by Iowa State University.

Proposed activities must be completed within 1 year of the start date of your award.

Award information

Recipients of North Central IPM Center grants are held to the NIFA Agency Specific Terms and Conditions available at nifa.usda.gov/terms-and-conditions. Additional information about these terms and conditions can also be found at <https://www.cfo.gov/grants-training/>

Complimentary to the Code of Federal Regulations and the Agency Specific Terms and Conditions, the NIFA Federal Assistance Policy Guide also provides direction for recipients of NIFA-funded grants and is available at nifa.usda.gov/policy-guide