

Appendix B.7

Minutes from NC IPM Center Steering Committee Indianapolis, Indiana November 4 – 5, 2004

Members in Attendance: Janet Andersen, Chuck Curtis, Elbert Dickey, Al Jennings, William Ravlin, Ann Sorensen, Wendy Wintersteen.

North Central IPM Center Personnel in Attendance: Michael Gray, Lynnae Jess, Larry Olsen, Susan Ratcliffe

The North Central IPM Center Steering Committee meeting was held at the Westin Hotel, Indianapolis, Indiana on November 4 - 5, 2004. The meeting was called to order at 8:30 a.m. by Dr. Michael Gray, Co-Director of the NC IPM Center.

Following introductions, Dr. Olsen provided the minutes from the January 16, 2004 meeting for review. The minutes were approved by the Steering Committee.

Dr. Gray provided a brief overview of the Role of the Steering Committee. The Steering Committee suggested two face-to-face meetings each year. One of these meetings would try to bring all four IPM Center Steering Committees together to meet jointly and provide a day for each Steering Committee to meet independently. The other meeting would only include the NC IPM Center Steering Committee, perhaps in conjunction with the Advisory Committee meeting.

The Steering Committee suggested changes to the Center's year 2 proposal. The second year proposal will need to provide a continuation report to CSREES with goals redefined, as necessary. Recommended revisions included modifications to the Working Group paragraphs. Members felt the language was too specific regarding the economic index and IPM definition and survey requirements. All Working Groups should use the same measurement tools and existing data. The question "Can Working Groups take the place of NC Technical Committees?" was placed on the table for future discussion.

The NC IPM Center Steering Committee was informed that the NC IPM Extension Coordinators agreed to assume the responsibilities of the State Contacts. It was recommended by the Steering Committee that the new state contacts (NC IPM Extension Coordinators Technical Committee) serve as the NC IPM Center Advisory Committee. These individuals should meet as a group for one day and then meet with the NC IPM Center personnel the following day on an annual basis. The Extension IPM Coordinators work closely with numerous groups and agencies within their states. They have the knowledge and ability to provide recommendations and priorities for regional IPM programming.

After reviewing the NC IPM Center budget, the Steering Committee made the following modifications to Year 2 and Year 3 budgets.

Project	Year 1	Year 2	Year 3
State Contacts	\$300,000		
Crop Profiles		\$ 20,000	\$ 20,000
Working Groups	150,000	150,000	
NRCS Partnership		30,000	30,000
IPM Implementation Grants	100,000	250,000	400,000*
Emergency Fund		20,000	10,000

*IPM Implementation Grants may be used to fund future Working Groups, as appropriate.

The IPM Implementation Grants Program for FY05 will provide \$350,000 (\$100,000 from Year 1 funding and \$250,000 from year 2 funding) for projects involved with Extension and outreach. The Steering Committee requested the RFA mirror the current language used in the North Central Region Integrated Pest Management Grants Program Request For Applications. Dr. Olsen indicated he would incorporate the language and provide an opportunity for the NC IPM Center Steering Committee to review and comment prior to release of the RFA. The proposals will be submitted electronically and reviewed by the Steering Committee via teleconference.

Dr. Gray provided a spread sheet detailing the NC RIPM projects funded in FY04. Mr. Michael Greifenkamp demonstrated the newly developed electronic submission process that he developed for the NC Region Integrated Pest Management Grants Program.

Dr. Ratcliffe provided a brief overview of an upcoming Entomological Society of America Extension Symposium that will focus on the role of IPM Centers in the adoption of IPM practices. She also provided information regarding regional and national training programs. The Steering Committee suggested including attribution to Land-Grant Universities on educational materials developed by the Centers.

Ms. Lynnae Jess provided an update on the Evaluation and Measurement efforts following a national meeting held in the Northeast in October, 2004. Two models (SARE and Logic) have been suggested to assist in answering the following questions for politicians: 1) So what?, 2) What are you doing now?, and 3) What can I take to my constituents? A standardized performance reporting process for all USDA agencies is recommended and should incorporate the goals of the IPM Roadmap.

The Steering Committee recommended prioritization of crop profiles and the possibility of invoices to transfer funds to individuals designated to develop new or revise existing crop profiles. Ms. Jess provided an update on the revised process for the development of pest management strategic plans.

Dr. Gray provided a detailed listing of the FY05 Federal budget that included a 10% reduction in IPM Center funding. He also provided information regarding the potential for private sector funds to assist the Center in meeting the needs and priorities of the region. Discussion included the possibility of matching funds from these sources.

Dr. Gray provided an update on the Pest Management Alternatives Program (PMAP) transition of oversight and the regional relevancy review process. The Steering Committee was not pleased with the revised process and use of two review panels. If a relevancy panel is convened, a motion to use two evaluation criteria: 1) Is the crop grown in the North Central region?, 2) Is there a Food Quality Protection Act pest related issue? was made, seconded and approved.

Dr. Ratcliffe provided in update on the planning process for the 5th National IPM Symposium that will be held April 4-6, 2006 in St. Louis, Missouri. Requests for sponsorship have been sent to sponsors of the 4th National IPM Symposium held in 2003. Dr. Ratcliffe asked if the NC IPM Center would again serve as a sponsor of the event. A motion was made, seconded and approved to provide \$5,000 to the Symposium.

A discussion regarding an external review of the IPM Centers was initiated by Drs. Gray and Olsen. The IPM Center RFA had asked for a mid-proposal review to evaluate the progress of the Centers. The Steering Committee recommended one panel serve as reviewers for all four IPM Centers. Evaluation criteria for the external review were discussed, but Steering Committee members indicated additional discussion within and between the regional Steering Committees would be beneficial in reaching

consensus from the Centers regarding the best approach for the review. It was suggested input from CSREES would be useful in determining the expected outcome of the review.

It was agreed that the NC IPM Center Steering Committee will meet June 7, 2005, one day prior to the meeting of the Center Directors in Washington D.C. and participate in the National IPM Center Directors' meeting on June 8 - 9, 2005.

Ms. Jess provided information regarding travel reimbursement to the Steering Committee members.

The meeting was adjourned by Mike Gray at 11:30 a.m.